



Contact Us

A full application pack is available from our website. All completed applications are to be sent to:

Email – HR@emmausmac.com

Phone – 01299 877808

Online – www.emmausmac.com

We warmly welcome visits to the schools.

For specific questions about the role and/or to request a visit, please contact Mrs Brocklesby on ebrocklesby@emmausmac.com

EMMAUS
CATHOLIC MAC
Our journey with Christ

We are recruiting for a Site Manager (working over 2 schools)

Required to start As Soon As Possible

Salary: Grade 6 SCP 12 – SCP 17 (£28,598.00 - £31,022.00) (FTE-AYR)

5 days, 37 hours per week, All Year Round, Permanent

St Wulstan's Catholic Primary School in Stourport-On-Severn and St Joseph's Catholic Primary School, Droitwich, are looking to recruit a full time Site Manager, working 37 hours per week, across the two school sites.

At St Wulstan's Catholic Primary School, our Catholic ethos provides a strong foundation for the care, trust and respect which is at the heart of the culture of the school. At St Joseph's Catholic Primary School, Droitwich, we offer an outstanding learning environment and are passionate about every child. Being part of a larger community of schools as an extended professional network across our strong Emmaus Catholic Multi Academy Company.

This is an exciting opportunity for someone with the relevant experience and skill set to join our schools to be competent and central to the smooth operations of St Wulstan's and St Joseph's Catholic Primary School, Droitwich. The Site Manager will be responsible for a wide range of duties and responsibilities connected with the fabric, grounds and maintenance of the school.

Putting our children and young people first, always.

"Forming Christ-centred pilgrims of hope with kind hearts, questioning minds, a thirst for knowledge and a hunger for justice."

We welcome applications from both Catholics and non-Catholics but expect all employees to support the Catholic ethos and values of the school. If you meet the requirements of the job description and person specification and feel that you could make a positive difference to our schools, then we can't wait to receive your application.

Closing Date: Monday 31st August 2026 (we may bring forward the application closing date, depending on volume of applicants, therefore please apply ASAP)

Shortlisting: w/c Monday 31st August 2026

Interviews: w/c Monday 7th September 2026

Emmaus Catholic MAC is committed to safeguarding and promoting the welfare of children and young people. This position is subject to an Enhanced Disclosure check under the Rehabilitation of Offenders Act 1974.

All applicants must be able to provide documentation to prove their right to work in the UK.

Effective from September 2022, KCSIE states as part of the shortlisting process school and colleges should consider carrying out on-line searches, as part of the due diligence on shortlisted candidates. This is to determine suitability to work with children and keep them safe. All shortlisted candidates are now subject to an on-line check and if there is anything concerning, then the shortlisted candidate will be asked to comment on it either prior to or during the interview.



THE ARCHDIOCESE of BIRMINGHAM

